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# Employee 30 or 90 Day Review

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| EMPLOYEE INFORMATION |
| Employee Name: |  | Date: |  |
| Reviewer: |  |  |  |
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| QUESTIONS |
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| 1. | Have we lived up to your expectations?  |
| 2. | Have we fulfilled our promises? |
| 3. | Do we live our values?  |
| 4. | Are there things/issues that have occurred unexpectedly in terms of how things are done here? |
| 5. | What do you like about working here? |
| 6. | At your last employment, I am sure that they did a number of things well. Do you have any suggestions, ideas, equipment, meds, protocols, etc from your last employment that you particularly liked/found useful that you would like to see here? |
| 7. | Are there any co-workers or employees-USACS or SGAH-nurses, techs, unit support, security, housekeeping, etc. that have stood out and you have found especially helpful that you wish to cite-I would like to k now as I wish to send them a note of acknowledgement/appreciation. |
| 8. | Is there any reason right now or in the next 6 months, you may be thinking of leaving?. |
| 9. | Do you have any issues or concerns that wish to discuss?  |
| 10. | Do you have any concerns about your job-the way things have progressed-your performance, QA issues, staff, flow, process, interactions with others? |

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| **ISSUES** |
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| 1. | Chart review for documentation. |
| 2. | Performance Metrics. |
| 3. | Discussion |

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Reviewing Chairman / Partner Name